Thank you for your submission! Please read all of the following instructions.

Modernize.com is the place for home owners to research home improvement projects, new homes, and to get inspired before then connecting with a local source to help them. We have millions of homeowners on our sites monthly. We will be putting your business in front of millions of homeowners monthly while helping to brand your company. For this project we are looking to build a collection of pictures of high end homes, both interiors and exteriors. At the end of the document we have some tips and details about compensation.

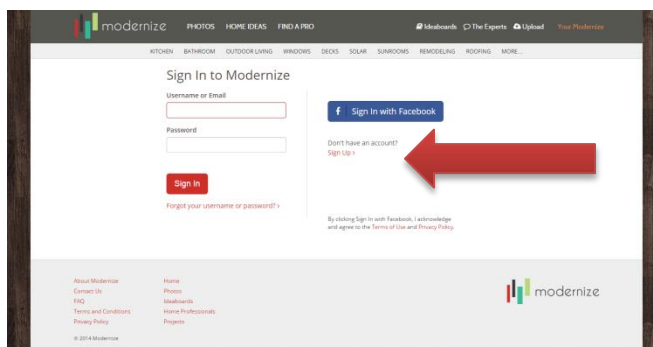If you have any questions or concerns feel free to email ctaylor@modernize.com

Photo Project Upload Process:

Creating a Profile on Modernize
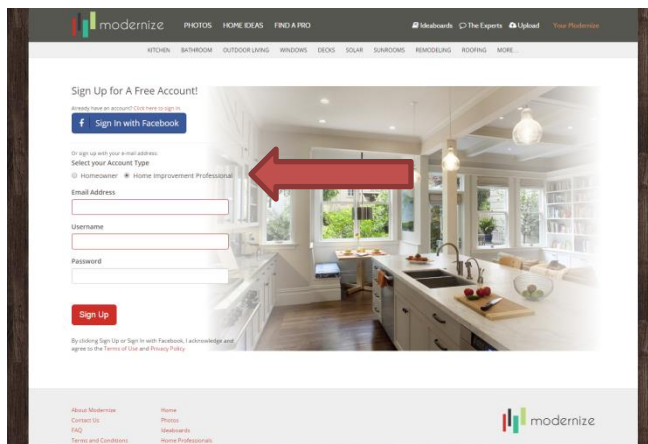1. Go to www.modernize.com
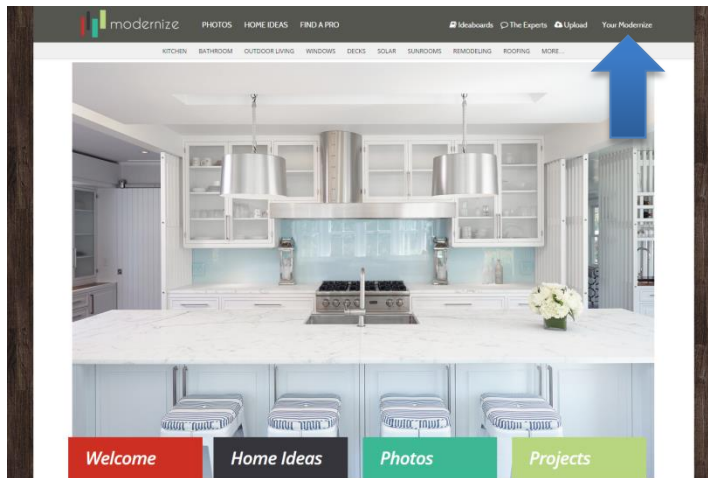
2. Click on "**Your Modernize**".
3. On the right hand side under the "Sign In with Facebook" click on "**Sign Up**".

4. Select Account Type "**Home Improvement Professional**" and fill out the Email, Username, and password fields and click "**Sign Up**".

5. From here you'll be taken to your profile page.
6. Complete Profile (for Category choose "**photographers**").

7. Fill out as much information as possible, if you have any questions contact ctaylor@modernize.com
8. When done select **"Update"** and a green bar at the top of the page will populate saying "your information has been successfully updated".

Uploading Photos to Modernize:

1. In the upper right hand corner click on **"Upload"** (located between "Your Modernize" and "The Experts").
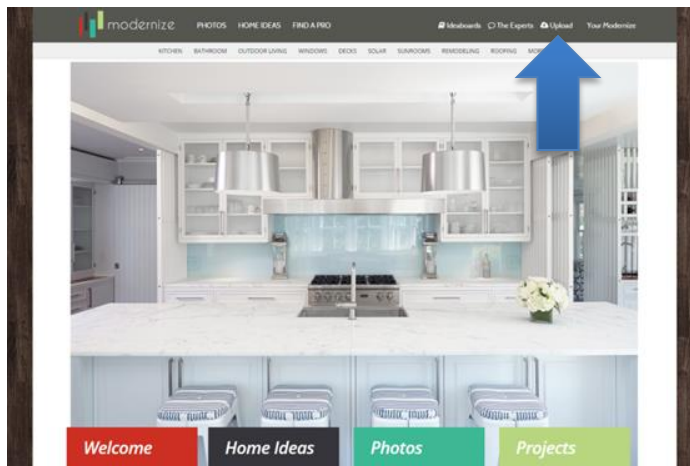
2. Select **"Upload Photos to a Project"** at the top of the page.
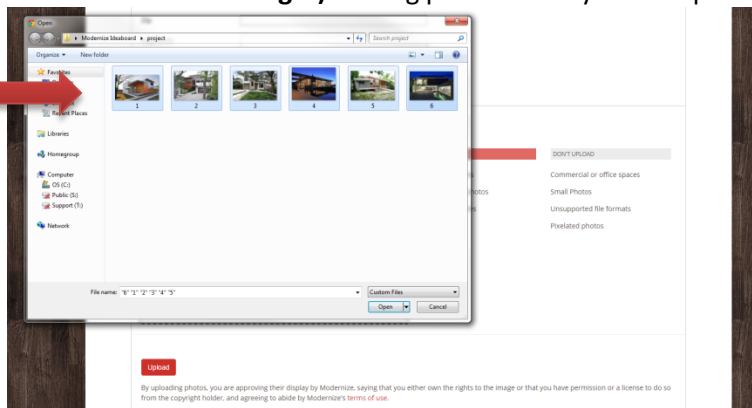3. Fill out the information for **"Project Description".**
4. Click on the grey box under **"Select Photo Files"** and choose photos to upload **(Images must be 900*900 or larger)** or drag photos from your computer to the grey box.

5. Click **Upload**
6. Once images have been chosen they will appear in the grey box. To upload press **"Upload".**
   When the upload is complete you will then be automatically redirected to your Project's page.
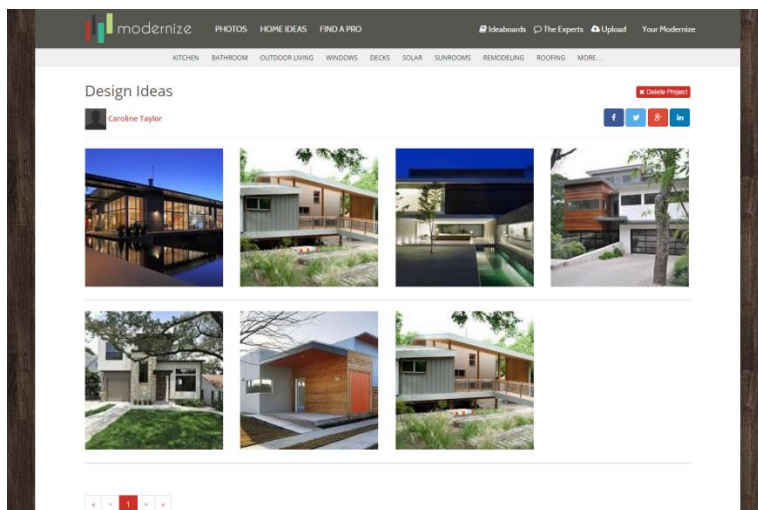
Tagging Photos On Modernize:

1. After the upload is complete, you'll be taken to a page with all of the photos in that project. To tag these photos, click on the first photo.
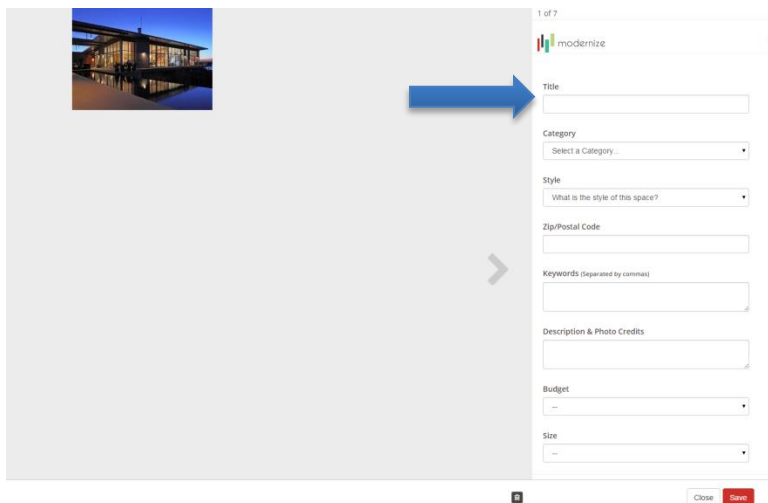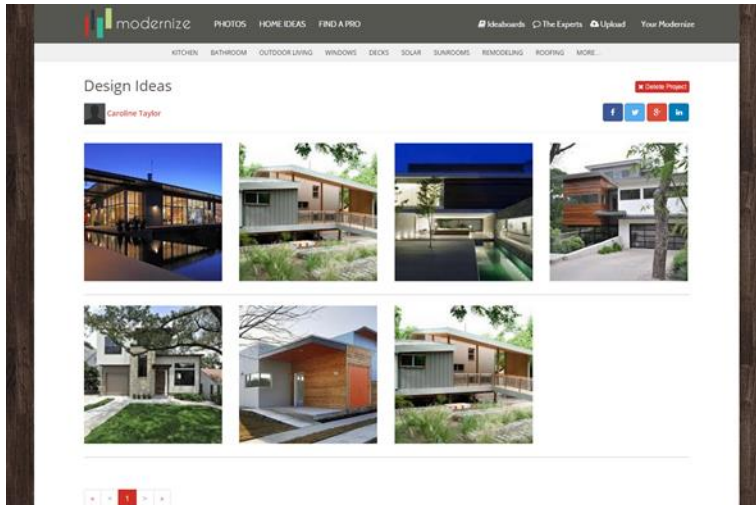
2. Begin filling out all of the fields, starting with "Title." Enter a relevant title.
3. Pick an applicable category.
4. Depending on the category of photo, you'll be provided with a variety of tagging options. Fill as many of these fields out as possible.
5. Budget – choose the most appropriate option.
6. Size – choose the most appropriate option.
7. After you've finished tagging click "Save" and then click on the arrow (>) next to tagging block to move to the next photo.
8. When done tagging press "Close" to exit.

To access the tagging page from elsewhere on the site:
1. **In the upper right corner, click "Your Modernize," then click "Your PROJECTS."**
2. **You'll be shown all of your projects. Click on the one you want to tag.**

Viewing Photos on Modernize:

1. To see all of your photos on Modernize:
   - Open www.modernize.com
   - Click on **"Your Modernize"**
   - Click on **"Your Photos"** on the left side of the page (the last link under the profile picture).
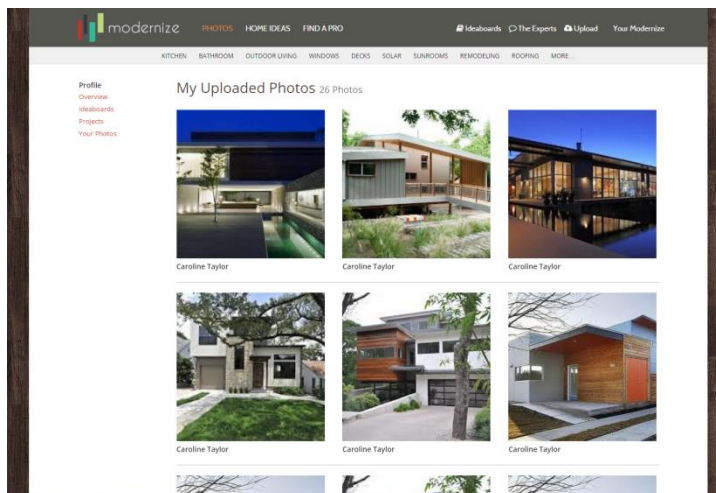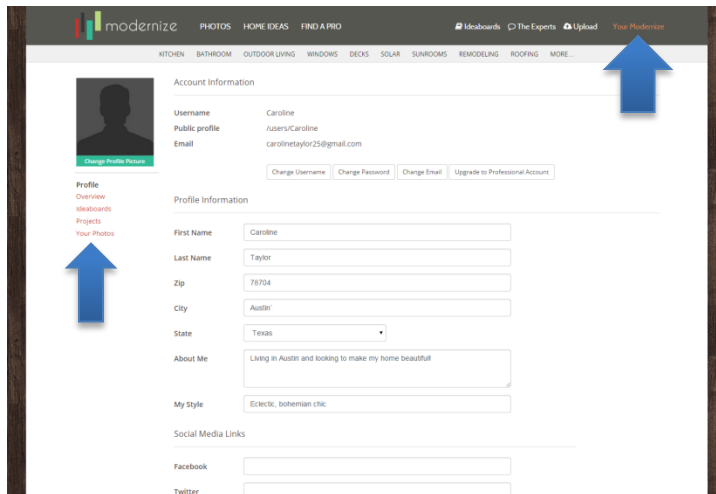
2. To see all of the photos on Modernize:
   - Click on **"Photos"** in the upper left corner (located next to the Modernize logo).

Payment:
Upon completion of your project please email ctaylor@modernize.com and payment will be processed VIA PayPal
      -Images must be reviewed and accepted before payment can be processed so please allow 3-5 business days

TIPS:
-We are looking for unique images of high end homes, both interior and exterior
       -Each image should be unique, duplicates will not be accepted.
       -Go to modernize.com/photos to see the categories images will be submitted under. Here you can get an idea as to what type of image we are looking for!
              -Category Examples: Kitchen, Bathroom, Outdoor Living, Windows, Decks, Solar, Sunrooms, Roofing, Remodeling, Energy Efficient, Siding etc…
-Going to Open Houses is a great way to get an inside look at high end homes!
-Selling images that you already own the rights to is completely acceptable
-Use personal connections, i.e. friends and family that may have recently remodeled a part of their home are live in a high end home

Questions? Email ctaylor@modernize.com